



# UNIVERSITY INN MAXWELL-GUNTER GUEST SERVICES DIRECTORY

"On the campus of world leadership"



# GENERAL INFORMATION



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## Welcome Letter

To our guests,

Welcome to University Inn at Maxwell-Gunter Annex AFB! Whether your stay with us is for leisure or business, we recognize that you have many other hotel options to choose from, and we're delighted that you've chosen us.

Please don't hesitate to give us a call if there is anything we can do to make your stay more enjoyable, simply dial "0" from your room phone to reach the Front Desk or our Guest Service Manager.

We hope your stay is extremely enjoyable.

Sincerely,  
Wilma C. Hall  
General Manager  
University Inn Lodging



## MISSION

Ensuring our guests are provided clean, safe, comfortable accommodations and world class customer service.

## VISION

We will empower our people, who are the foundation of our business, to provide exceptional customer service and exceed guests' expectations.

## THE AIR FORCE INNS PROMISE

"Our goal is to provide you with a clean, comfortable room to guarantee a good night's rest and a pleasant stay." If any part of your stay with us is not satisfactory, please provide the Lodging Manager or the front desk staff an opportunity to "make it right."

As our welcomed guest, we have provided you with a few complimentary items to get you through your stay. Feel free to ask any lodging team member if you need items replenished. If you forgot to pack any other toiletry items, please come see us at the front desk. We should have what you need available for purchase."



# LODGING INFORMATION



## Lodging Information

### Lodging Responsibility:

Provide quality lodging facilities and service to authorized personnel facilitating mission readiness and quality of life, while keeping official travel costs to a minimum.  
Promptly and professionally solve or address issues or problems as they surface.

### Occupant Responsibility:

#### PLEASE DO

- Notify Guest Response by dialing "0" from your room telephone to report damage or problems in your room. Any damage beyond wear and tear will be your responsibility.
- Clean up after yourself when using common areas of the building, i.e., laundry rooms, BBQ grills, patios, and dayrooms. Please dispose of all food and trash in appropriate trash receptacle.
- Leave kitchenette areas clean and orderly.
- Keep noise to a minimum and remember to respect your neighbors during quiet hours, (2200-0700 daily).
- Housekeeping is not required to wash cooking utensils, glassware, dishes, silverware etc.
- Report the presence of rodents and insects immediately.
- Comply with fire, health, and safety regulations.
- Be responsible for the conduct of your guests and/or family.
- Please turn off all lights, electronics, and stoves while away from the room.

#### PLEASE DON'T

- Smoking is strictly prohibited in any lodging facility on Maxwell-Gunter. A \$75.00 "DEEP CLEANING" FEE WILL BE POSTED TO YOUR FOLIO, FOR SMOKING IN ANY LODGING FACILITY.
- Move/remove furniture, equipment, or linens from the room.
- Tape, thumb tack, staple or nail anything to the walls, doors, cabinets or furnishings in the rooms, hallways, dayrooms, or kitchens.
- Attempt repairs of equipment or facilities (You could be held liable for damages).
- Leave the room unlocked except during an evacuation for fire etc.
- Drive or park vehicles on grass, walking or jogging paths.
- Keep bicycles, auto parts, etc., in your room.
- Keep weapons or ammunition in quarters. For storage, call Security Forces at Maxwell 953-7222. You must advise Security Forces immediately.
- Though we love animals, pets are only authorized in Pet Friendly "TLF" facilities. If pets are found in other government quarters, owner/occupant will be charged a minimum of \$75.00 "deep cleaning" fee posted to your account immediately. The owner/occupant is also financially liable for any damages caused by pets.





## Lodging Information

### Fire and Safety:

- Cooking is permitted only in those quarters that have kitchens or kitchenettes. Do not leave cooking equipment unattended. Use of portable cooking appliances is not permitted and will be referred to the Base Fire Department for action (i.e. hot plates, small gas grills, crock pots, rice cookers, or grills of any kind).
- Charcoal grills are not to be placed within 15 feet of the building and are not authorized under covered areas, porches or pavilions.
- Tampering with fire extinguishers, alarms or detectors are prohibited.
- The use of candles are prohibited in lodging facilities. Candles found in rooms will be removed and disposed of by the housekeeping staff.
- All rooms are furnished with an automatic coffee maker, and you will be furnished coffee, cream, and sugar daily. Please ensure coffee makers are unplugged when not in use. Turning the coffee maker on without water will cause it to burn out. Please do not put anything but water in the dispenser as any other type of liquid will damage the unit, and you may have to pay for its replacement. If your coffee maker is inoperative, please tell your housekeeper or report it to the front desk.
- Personal electrical appliances (i.e. curling irons, heat pads,) will be unplugged when not in use.
- The use of electrical plug-in air freshener is not authorized.
- All electrical appliances (i.e. televisions, radios, and computers) will be turned off when not in use or when you leave the room.
- The storing of flammable liquids is strictly prohibited.
- Overloading electrical circuits by the use of multi-plug extension cords is not authorized.
- Do not store items on top of lamp shades or in HVAC closets. Do not hang anything on the sprinkler heads.
- Without the written permission of the base engineers, uses of space heaters are not authorized.
- All building attic entrances and areas are off limits to everyone except the base fire department and maintenance support crews.

### Energy Conservation:

- Turn off all lights, the television, the radio, and your computer every time you leave your room or when you're not using them.
- Turn the temperature gauge dial in the refrigerator to one digit lower.
- Turn the water "ON" and "OFF" when shaving instead of leaving the water running. The same when you're brushing your teeth.
- Take an 8 minute shower instead of 10 minutes.
- If you have temperature control in your room, set it at a comfortable 68-78 degrees.
- Reuse your towel "one more time."
- Report faucet leaks immediately.



### Energy Conservation Tips:

- Turn off lights when not in use.
- Turn heat/air down when you leave quarters.
- Report leaking faucets and broken windows immediately.
- Turn off radio, TV, and unplug coffee pot when not in use.
- Keep exterior doors closed at all times.
- When air conditioning or heat is on, keep windows closed at all times.
- Energy conservation is important to us. You can help by observing these tips.

### Alcohol Consumption / Gatherings / Parties:

Consumption of alcohol must not cause the person to act in such a way as to disturb the rest and privacy of the other guests. Litter and/or residue left from the consumption of alcohol in the inside/outside area will be cleaned up by the person(s)/group that caused it. Gatherings or parties of considerable size must be approved by the Lodging Manager and will be supervised by a responsible person. Abuse of alcohol that leads to damage lodging property or other guest's property will be dealt with accordingly.

### Assignment Policy:

All assignments to lodging facilities are made in accordance with governing regulations. Every effort is made to house personnel according to shift and grade. However, this is not always possible.

### Chapel Schedules - Maxwell:

Our Chapel programs vary. Times of the various services change too frequently to publish in this guest book. For information on a particular service, please call 953-2109 during duty hours. Emergency duty chaplain service is available by contacting the Maxwell Command Post at 953-2862.

Bldg. 3 - Chapel 1  
Bldg. 155 – Chapel 2  
Bldg. 18 - Chapel Annex



#### Check Cashing:

Checks are accepted only for the amount of room charges. For your convenience, checks may be cashed at the Maxwell Event Center; BX/Express; Credit Union; or one of the banks located either on the base or the surrounding community. Check cashing privileges are subject to AAFES check cashing policy.

#### Check-In & Check-Out Times:

Air Force established check-out is 1100 hours. We wish you didn't have to leave at all! But, if you must, please remember checkout time is 1100 hours. If you require a late checkout, approval in advance must be obtained. Our keyless entry system automatically cancels your key at 1100 hours on the scheduled checkout date.

Check-in time daily – 2:00pm

#### Classified Document Storage:

Lodging is not authorized to store classified documents. Please contact the Maxwell Command Post at Maxwell 953-2862/7333 for storage of classified documents.

#### Coffee & Tea:

There is complimentary coffee and tea in the University Inn lobby.

#### Conference Rooms Maxwell:

There are several conference rooms available for use on Maxwell. Buildings 1408, ( 3rd, 4th & 5th floor) and 1409, (2nd, 3rd, 4th & 5th floor) for guest use. Ownership and control make it difficult to publish a complete list of base wide conference rooms in this book. If you require the use of a conference room outside of lodging, please check with your assigned squadron or organization.

Note: Common area conference rooms are on a first serve basis



#### Customer Concern Hotline:

If you're experiencing problems during your stay and the problem is not being resolved to your satisfaction, please call the Customer Concern Hotline and a Lodging Manager will assist you. The Customer Concern Hotline phone number is 953-2055.

#### Appearance & Dress Code:

Standards of dress and appearance while in uniform will be in accordance with regulation. The following are prohibited in public facilities:

- Bikini tops (except at pools)
- Short shorts (which expose the buttocks)
- Items of clothing that resembles undergarments (white t-shirts are excluded)
- Clothing with obscene, profane or lewd words or artwork
- Bare feet
- Bare chest (except for males participating in sports)

#### Express Checkout:

This service is offered to all guests. Please call the Front Desk, by dialing "0", for your total charges. Receipts will be emailed.



## Guest Service

### Guest Service Locations

Fax, Scan, Copy, Print, and Wireless Internet Services

Maxwell Building 682

Gunter Building 1017

### Housekeeping Responsibilities:

It is our goal to provide our occupants the best housekeeping service possible. However, we must have your cooperation. Please ensure that all personal items such as clothing, shoes, dishes, food items etc. are stored in the closets or drawers provided. Our housekeeping staff is not authorized to move personal belongings and may not be efficiently cleaning your room if they are not properly stored. Please do not move furniture, television, refrigerator, etc. This prevents the housekeeping staff from efficiently and safely cleaning your room. When a "Do Not Disturb" sign is on the door and not removed for three consecutive days, you will receive service the following day. The "Do Not Disturb (DND)" sign should only be displayed when occupant is in the room and wishes not to be disturbed. Linen is changed once a week and upon check-outs.

Services provided daily for guest (7 days or less): waste baskets cleaned and emptied; coffee/tea/amenities/restocked; vacuum carpet & mop floors as needed; bed made; toilets cleaned daily; bathtub/shower clean inside/out; bathroom vanities, sinks, and mirrors cleaned; replace towels when left on the floor/tub. If sundries are in room, sundries are restocked.

Services provided weekly for extended stay guest (every 7 days): All items listed under daily service will be completed and in addition, the following will be provided: linen will be changed weekly, light dusting, polish furniture, and shower curtain replaced.



#### Housekeeping Hours of Operation:

Weekdays 0800-1600

Weekends & Holidays 0900-1500

If any of the above housekeeping services are not provided, please call the Manager at 953-4780 for Maxwell and 416-2501 for Gunter.

#### Linen & Towels:

Linen and towels are provided for your in room use. Abuse, lost or damaged linens will be charged to your account.

#### Liquor & Beverages:

When not stocked in a guestroom, some beverages are available in vending machines located in your area. Sundry items may be purchased at the front desk 24 hours a day.

#### Lost & Found:

Lodging cannot be held responsible for items left in the room. If you have departed the local area and discovered you left something behind, please call 953-2055 for Maxwell and 416-2501 for Gunter.

#### Lost Keys:

Should you lose your key, please go to the front desk immediately to obtain a new key. If you extend your stay, please stop by the front desk to have your key card extended.

#### Maintenance:

Lodging and the base civil engineering contractor strive to maintain high standards of maintenance in all of our quarters. Should your TV, clock radio, coffee maker, etc. malfunction or you have an emergency maintenance problem, please contact the lodging front desk by dialing "0" from your room phone.



## Parking:

Each of our facilities have a parking area for your use. Vehicle maintenance, changing oil, washing cars, etc., are not permitted. Large or oversize vehicles may not be parked in spaces marked for normal size vehicles. Motorcycles must be parked in designated spaces. Boats and motorcycle trailers, etc. are permitted in parking areas only on the day of arrival. Equipment Rental (953-6144) has a boat/RV/trailer storage area that is available to PCS and TDY personnel.

You can have UPS, DHL, and FedEx packages mailed to the lodging front desk at the following address:

### MAXWELL

Your Grade, Name  
450 N. LeMay Plaza  
Maxwell AFB AL 36112

### GUNTER

Your Grade, Name  
545 South Morris Ave.  
Gunter Annex, AL 36114

If you receive a package at the front desk, a message will be left on your room phone and the package will be held at the front desk for pickup. Please bring your ID. Lodging cannot forward packages once a guest has checked out. Please ensure your package arrives only during the dates you stay with us.



#### Payment or Fees Lodging rates are:

- \$89.00 for VQs
- \$97.00 for Distinguished VQs
- \$97.00 for large Distinguished VQs
- \$96.00 for TLFs (\$10.00 per day pet fee)

Payments are accepted 24 hours a day, 7 days a week, and University Inn accepts Cash, Personal Checks, Traveler's Checks, Money Orders, Visa, American Express, and Master Card. Official duty travelers (TDY or PCS) are required to use the Government Travel Card to pay for lodging room fees. This mandatory policy applies to military and civilian personnel.

NOTE: Long term guests (staying over 30 days) will authorize lodging to charge their credit card at 15 day intervals to verify and pay their lodging bill. Cash/check paying guests will pay in advance for the next 15 days or remaining days of occupancy.

#### Pest Control:

The prevention of pests, primarily the roach, is an ongoing problem. These creatures, along with squirrels, harmless lizards, and numerous flying insects love the climatic conditions in this area. If you see any of these unregistered guests, it is not because we don't have an entomology program; it's because no chemical has yet been developed that can wipe out these creatures 100% without a human risk factor in terms of environmental health. If you see more than your share call the front desk by dialing "0" from your room phone for special attention. You can help by discarding waste food items and keeping usable items in the refrigerator. Do not leave open food containers, uneaten food, dirty dishes, and utensils out. These will attract unwanted roommates.

#### Pecuniary Liability:

While you are a guest in our quarters, US Government supplies, equipment, and fixed assets under your control are your responsibility. If through neglect or abuse an item is damaged or destroyed, you will be required to pay for the cost of repair, replacement, or cleaning of that item. If you see anyone abusing or misappropriating government property, contact the front desk by dialing "0" from your room phone or dial 953-1690 for Maxwell and 416-2501 for Gunter. The Security Forces Crime Stop number is 953-7222.





#### Personal Liability & Property:

Personal property should be secured or taken with you when you leave your room. Housekeepers are instructed not to pick up or move a guest's personal property at any time. Leaving items lying about the room will result in your room not being cleaned thoroughly. For example, if you leave clothing or books on an unmade bed—it will remain so. This is to protect your rights and the liability of those who clean your room.

#### Personalization of Quarters:

Occupants may not decorate/personalize their quarters. The furniture in the room has been arranged in the best possible manner. Please do not rearrange it, since this could cause damage or be a safety hazard. Walls may not be painted, marked, or scarred. Tape should not be used on walls, doors or furniture. Pornographic, inflammatory, offensive, or prejudicial materials will not be displayed in quarters.

#### Quarters Evaluation:

We have placed a customer comment form in the room and at the front desk so you can tell us the type of service you received and make suggestions on any weaknesses you think we have. Tell us up front about any problem you have or deficiency you see, so it can be fixed while you are still with us. Please keep in mind there are certain areas over which we have no control. If you have problems with transportation, dining halls, security forces, base exchange, commissary, or the hospital, contact their Customer Service Representative for assistance, or seek advice from our front desk personnel.

#### Reception Desk:

Our reception desk is open 24 hours a day. Please contact a staff member, or dial "0" from your room phone if you need assistance or information.



#### Refunds:

Lodging will accept advance payment for room charges, upon check-in. If for some reason you check-out early and have a refund due, the following procedures will be taken: Payments made by credit cards, will be credited back to your credit card. If the original payment was made by personal check, cash refunds are not made if the check has not cleared. There may be cases when the change fund is insufficient for cash refunds. In these instances, we will mail a money order to the address you provide or a refund can be placed on a Visa, American Express, or MasterCard.

#### Reservations:

Reservations for both Maxwell and Gunter are made through the Central Reservations office located on Maxwell. Should you require reservation during your stay, please contact our Central Reservation Office at 953-3931 or 953-2804, Mon-Fri 0700-1700.

After duty hours please contact the front desk staff for reservation services. Maxwell 953-1690 or Gunter 416-2501.

#### Security:

Please keep your door locked at all times to prevent unwanted intruders from entering your quarters. Items of value should be secured in the SAFE PROVIDED or taken with you when you leave your room. Your extra effort will ease your mind. DO NOT leave money or jewelry unattended at any time.

#### Special Services & Guest Business Center:

For your convenience University Inn has established a Guest Business Center, located in the lodging reception center (bldg. 682) at Maxwell and in the lobby (bldg. 1017) at Gunter. The business center is equipped with computers, high speed internet access, printer, scanner, copier, and workspace. Please see a Guest Service Representative at the front desk for fax information.



# TELEPHONE INFORMATION

## Messages:

All rooms are equipped with telephones that have message lights. To retrieve and/or delete messages from your room dial 6000 and follow the voice prompts (Default Password: Room Number).

Telephones are located in each guestroom. For additional information, please consult the telephone calling procedures that are located in this guest book or near your telephone. Maxwell and Gunter may dial: Please report phone problems to the front desk.

## Phone:

Room-to-Room: 4 digit room extension

Front Desk: Dial 0

On Base Calls (Maxwell): 97 + 953-XXXX

On Base Calls (Gunter Annex): 97 + 416-XXXX

DSN: 97 + 94 + DSN Number

Toll Free: 99 + 1 + 8XX + XXX-XXXX (No Charge)

Local Calls (Off Base): 99 + XXX-XXXX (No Charge)

Long Distance (US): 99 + 1 + Area Code + XXX-XXXX (Charge to Guest: \$0.10 per minute)

International: 99 + 011 + Country Code + Number (Charge to Guest)

To Receive Calls from off base:

Commercial: Press # from the main auto attendant and dial room number

For Maxwell incoming: 334-953-1690 + # + Room Extension + #

For Gunter incoming: 334-416-2501 + # + Room Extension + #



FOR EMERGENCY: DIAL 911

**Retrieve Messages:**

To retrieve and/or delete messages from your room dial 6000 and follow the voice prompts (Default Password: Room Number). (Note: if you have a Cisco Phone you may have to press the message button).

Please DO NOT unplug the phone cable.

**Wakeup Service:**

The front desk does not have automated wakeup call capability. However, wakeup call service is available from any room telephone by following the instructions:

**To Set a Wakeup Call:**

Dial 73050, Press 1. Follow the prompts to set a wakeup call.

**To Cancel a Wakeup Call:**

Dial 73050, press 2 to cancel the wakeup call.

**High-Speed Internet Access:**

University Inn's internet service is wireless. If you experience problems connecting to the internet, please call 1-866-HELP-KIT (866-435-7548) for further support.

**Note:**

Calls to the help desk must be made from the room by the guest. The Guest Service Representative cannot make calls for internet service issues.

**Note:**

For questions or comments about this service, please contact:  
Mid-Atlantic Broadband Hospitality Service (410-727-8250)

# FACILITIES



## MAXWELL – GUNTER QUICK REFERENCE NUMBERS

Air Force Aid Maxwell.....953-5055	Commissary Maxwell (bldg. 1085).....953-7175 Gunter (bldg. 805) .....416-7920	Medical Appointments Maxwell (bldg. 50)..... 953-3368
Air Force Employment Assist Phone # .....800-222-0364 www.FOH4You.com	Range 42 Maxwel (bldg. 1461)..... 953-5885	Motor Pool Maxwell (bldg. 1095).... 953-5038
Airman & Family Readiness Maxwell (bldg. 677) .....953-2353	Dental Clinic ..... Maxwell (bldg. 50) 953-7821/7822	Maxwell Event Center Maxwell (bldg. 144) .....953-7820
Accounting/Finance Maxwell (bldg. 804) .....953-3288	Dining Hall Maxwell (bldg. 668) .....953-5127 Gunter (bldg. 1065).....416-1011	Optical Shop (BX) Maxwell (bldg. 1090).... 265-7471
Auto Shop Maxwell (bldg. 1067).....953-6840	Exchange Food Court Maxwell (bldg. 1090).....263-6044	Outdoor Rec/Equip. Rental Maxwell (bldg. 851) .....953-6144
Barber Shop Maxwell (BX Mall) .....262-3309 Gunter (bldg. 814) .....279-9777	Express Maxwell (bldg. 1114).....834-5946 Gunter (bldg. 800) ..... 279-9777	Post Office Maxwell (bldg. 40) .....953-5174 Gunter (bldg. 826) .....416-1938
Bowling Center Gunter (bldg. 816) .....416-3186	Fitness Center Maxwell (bldg. 841) ..... 953 5953 Gunter (bldg. 800) .....416-1250	Thrift Shop Maxwell.....953-6407
Chapel Maxwell (bldg. 155) .....953-2109	Household Goods Shipment Maxwell (bldg. 804) .....953-4774	Transition Assistance Maxwell.....953-9694
CDC Maxwell (bldg. 22).....953-6667 Gunter (bldg. 895) .....416-3185	Information, Tickets & Tours Maxwell (bldg. xx) .....953-6351	Visitor Center..... Maxwell (bldg. 502) ..... 953-4283
Civilian Personnel Flight Maxwell (bldg. 804) .....953-7339	Legal Office Maxwell (bldg. 804) .....953-2786	
Cleaners/Laundry Maxwell (bldg. 914) .....832-0090	Lodging Maxwell.....953-2055 Gunter.....416-2501 Reservation..... 953-3931/1690	



## Emergency Facilities

42nd Medical Group Hours: 7:00-4:30pm	300 S. Twining Street Maxwell AFB, AL 36112	334-953-3368
American Family Care Hours: 8:00-8:00pm	2570 Berry Hill Rd Montgomery, AL 36117	334-279-7444
American Family Care Hours: 8:00-8:00pm	1965 Cobbs Ford Rd Prattville, AL 36066	334-361-7054
Baptist Convenient Care Hours: 7:00-7:00pm	1595 E. Main St Prattville, AL 36066	334-358-6540
Baptist Medical Center East Hours: Open 24 hours	400 Taylor Rd Montgomery, AL 36117	334-277-8330
Baptist Medical Center South Hours: Open 24hours	2105 E. South Blvd Montgomery, AL 36116	334-288-2100
Crossbridge Behavioral Health Hours: Open 24 hours	4385 Narrow Lane Rd Montgomery, AL 36116	334-286-3116
Eastside Urgent Care Hours: 8:00-8:00pm	14 Mitylene Park Dr Montgomery AL 36117	334-213-4433
East Montgomery Primary Medicine Hours: 8:00-5:00pm	470 Taylor Rd Montgomery AL 36117	334-244-4322
Fire Department Hours: Open 24hours	834 Turner Blvd – Gunter-Annex	334-953-7449
Fire Department Hours: Open 24hour	Maxwell Blvd	334-953-7449
Jackson Hospital Hours: Open 24hours	1725 Pine St – Montgomery, AL 36106	334-293-8000
Security Forces Hours: Open 24hours	Maxwell-Gunter	334-953-7222
The Jackson Clinic Hours: 8:00-5:00pm	701 McQueen Smith Rd S. Prattville, AL 36066	334-351-2040
VA Medical Center Hours: 7:00-4:00pm	215 Perry Hill Rd Montgomery, AL 36109	334-272-4670
Veterans Affairs Clinic Hours: 7:00-4:30pm	8105 Veterans Way Montgomery, AL 36117	334-279-0328



Maxwell Facilities

BLDG. #	Laundry Room	Vending Machine	Ice Machine	Day/Conference Room
42	In quarters	None	Use bldg. 49	42
43	In quarters	None	Use bldg. 49	43
46	Use bldg. 49	None	Use bldg. 49	46
47	Use bldg. 49	None	Use bldg. 49	47
48	Use bldg. 49	None	Use bldg. 49	48
49	1st floor	1st floor	1st floor laundry room	49
117	Use bldg. 119	Ground floor	Use bldg. 119	117
119	Use bldg. 119	Ground floor	1st floor	119
121	Use bldg. 119	Ground floor	Use bldg. 119	121
679	1st floor	1st floor	3rd floor	679
680	5th floor	5th floor	All floors	680
681	1st floor	1st floor	3rd & 5th floors	681
1408	1st floor	2nd floor	2nd, 3rd, 4th & 5th floors	3rd, 4th, & 5th floor
1409	1st floor	2nd floor	All floors	2nd, 3rd, 4th, & 5th floor
<b>Gunter Facilities</b>				
872	1st floor	None	Center breezeway	None
873	Use bldg. 872 & 874	None	Use bldg. 872	None
874	1st floor	None	Use bldg. 872	None
1017	1st floor	1st floor laundry room	1st, 3rd & 4th floors	None

NOTE: Washers and dryers are provided free of charge. They are located in your building or in one of the adjacent buildings.

Detergent can be purchased in the laundry room vending machines or the front desk. An Ice tray is available for your convenience in your freezer and ice and vending machines are located in your building laundry and/or designated hallway/breezeway areas. The Express Service Stations sell ice for your picnic or party needs





Fitness Rooms & Centers:

BASE FITNESS CENTERS:

Maxwell Fitness Center	bldg. 841	953-5953 or 5954
Gunter Fitness Center	bldg. 800	416-1250

UNIVERSITY INN FITNESS ROOMS:

Maxwell	bldg. 119, located on the 2nd Floor
Gunter	bldg. 872, located on the 1st Floor - center breezeway

PET KENNEL INFORMATION:

CLINIC NAME	ADDRESS	PHONE NUMBER
Animal Clinic PC	3505 McGhee Rd - Montgomery	281-6100
Animal Care Center	965 S. Memorial Dr - Prattville	365-3830
Bell Rd. Animal Medical Center	2585 Bell Rd - Montgomery	279-9100
Carmichael Rd. Veterinary Clinic	4232 Carmichael Rd - Montgomery	277-1500
Pet Care Center	3041 Eastern Blvd - Montgomery	281-4011
Carriage Hills Animal Hospital & Pet Resort	3200 Eastern Blvd - Montgomery	277-2867
Kountry K9 Kennels	105 Terry Taylor Rd - Hope Hull	288-6933
The Ark Millbrook	3080 AL Hwy 14 - Millbrook	285-5557



# DINING INFORMATION

## MAXWELL/GUNTER - DINING FACILITIES

Name	Location	Phone Number
Aviation Inn	Gunter-Annex	416-1011
Bowling Center	Gunter-Annex	416-3186
Range 42	Maxwell AFB	953-5885
Hangar 42 Coffee Shop	Gunter-Annex	239-8040
Maxwell Event Center	Maxwell AFB	953-7820
River Front Inn	Maxwell AFB	953-5127
Rickenbacker Coffee Shop	Maxwell AFB – bldg. 680	953-7662



Gunter Annex Bowling Center



Range 42 Bar & Grill  
Maxwell



Hangar 42 Coffee Shop  
Gunter



Rickenbacker Coffee Shop  
Maxwell



Aviation Inn  
DFAC



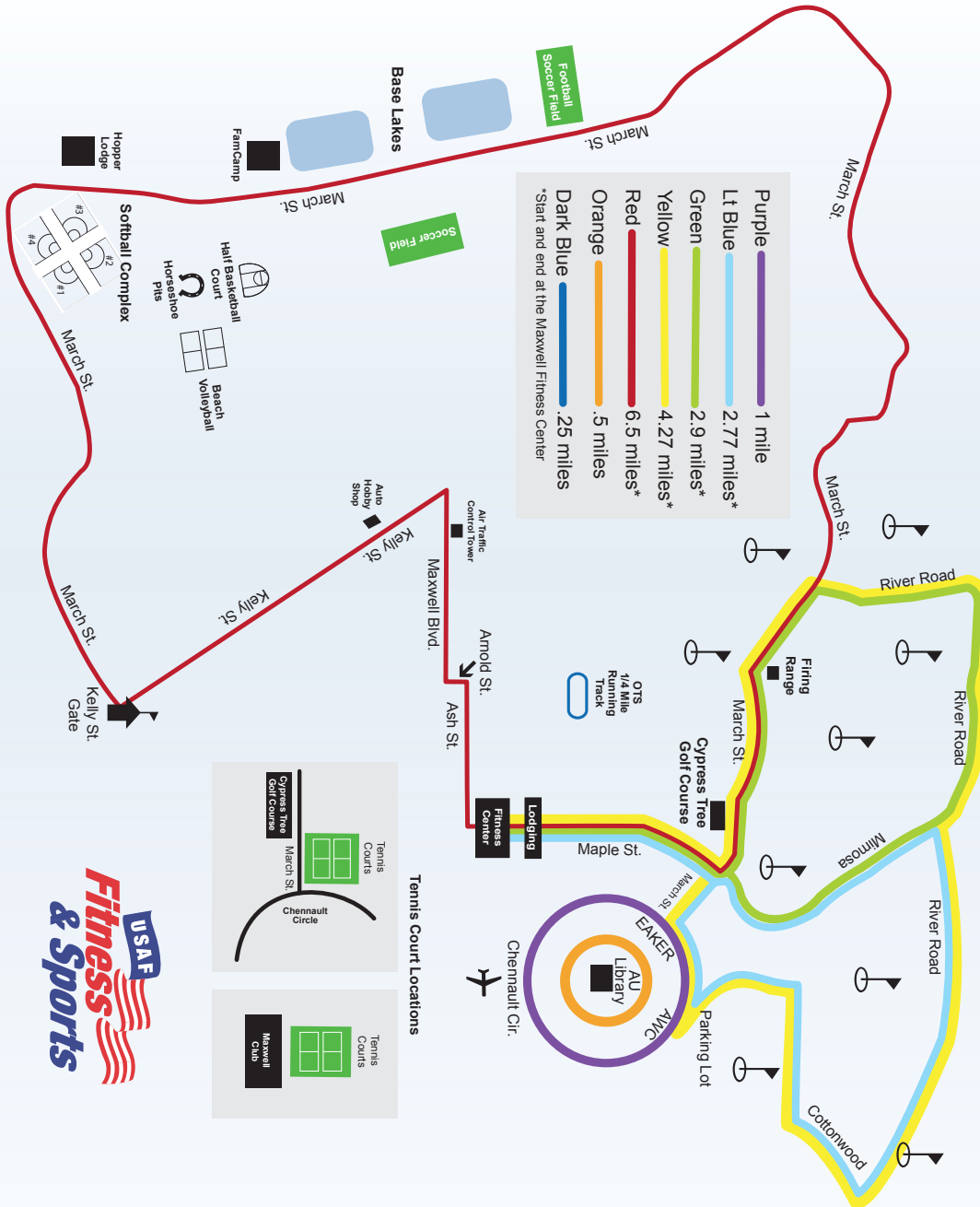
Riverfront Inn  
DFAC



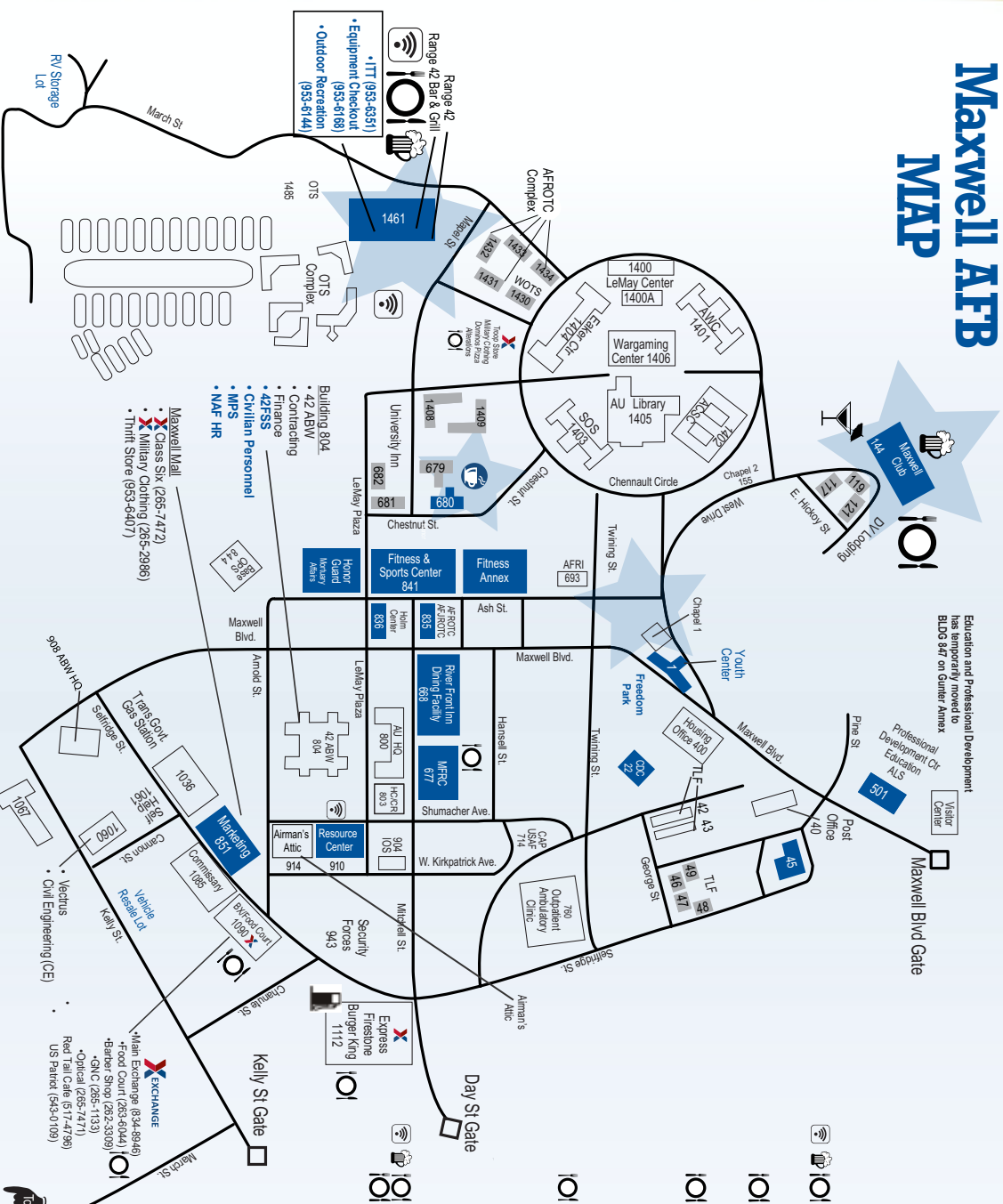
# MAPS



# Maxwell Running Map



## Maxwell AFB MAP



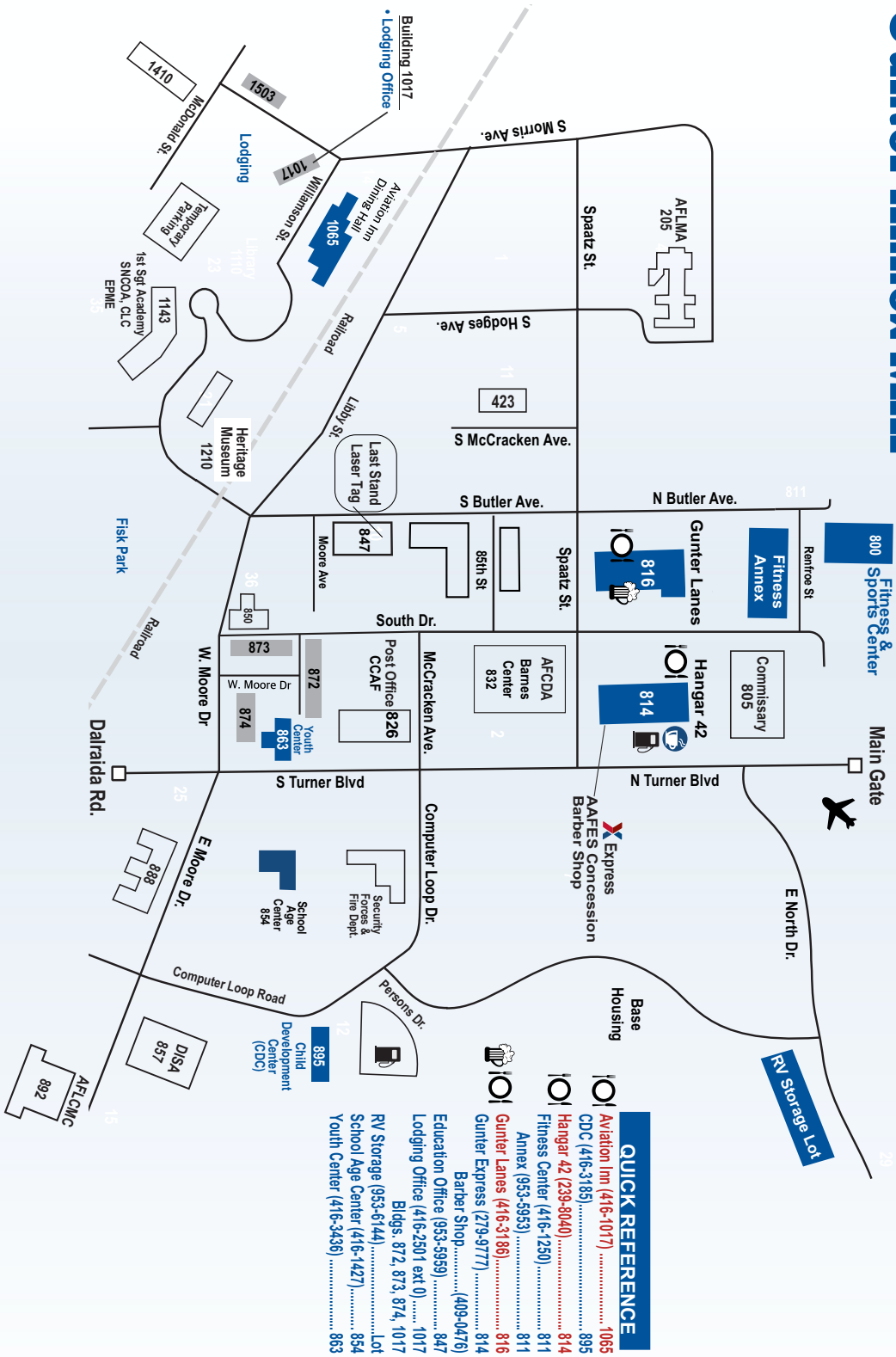
### QUICK REFERENCE

ABW HQ.....	804
MFC(953-2353).....	677
CDC (953-6667).....	22
Civilian Personnel (953-7339).....	804
<b>Range 42 (953-2209).....</b>	<b>1461</b>
<b>Range 42 Bar &amp; Grill (953-5885)</b>	
Outdoor Rec (953-6144).....	1461
ITT (953-5351).....	1461
Dominio's Pizza (953-9606).....	1420
Education (953-5959).....	501
Marketing (953-7410).....	851
Exchange Food Court (263-6044).....	1090
FamCamp (953-5161).....	1161
Family Child Care (953-6667).....	22
Fitness Center (953-5953).....	841
Honor Guard & Mortuary Affairs (953-3273).....	842
<b>Maxwell Club (953-7620).....</b>	<b>144</b>
MPF (953-6487).....	804
NAF Personnel Office (953-7005).....	804
Professional Development Center (temporarily moved to bldg 847 on Gunter Annex).....	501
Resource Center (953-6484).....	910
<b>Rickenbacker's T&amp;G (953-7662).....</b>	<b>680</b>
<b>River Front Inn (953-5177).....</b>	<b>688</b>
RV Storage Lot (953-6144).....	682
University Inn (953-2055).....	682
Bldgs- 46, 47, 48, 49, 117, 119, 121, 679, 680, 681, 1408, 1409.....	1
Youth Center (953-6292).....	1

LifeAtTheMax.us



# Gunter Annex MAP







# AREA ATTRACTIONS

## MONTGOMERY AREA & BASE POINTS OF INTEREST FOR ADDITIONAL SITES & ATTRACTIONS

Montgomery Area Visitors Bureau 262-0013

The City of Montgomery Web Site: <http://www.ci.montgomery.al.us>

### Air Force Enlisted Heritage Research Institute

The United States Air Force's Enlisted Heritage Hall offers visitors a unique glimpse at our country's rich history of military aviation. Located at Gunter, the Enlisted Heritage Hall is educational and enlightening.

### Rosa Parks Library & Museum

Visitors to this fascinating interactive museum are able to put themselves in the place of the courageous seamstress, Rosa Parks, who sparked the Montgomery Bus Boycott in 1955.

### First White House of the Confederacy

Enjoy a guided tour of the home where Jefferson Davis lived at the birth of the Confederacy.

### Old Alabama Town

Costumed interpreters guide you through life in the 19th and early 20th centuries in this fascinating 4 block "town."

### Hank Williams Museum & Memorial

The music of this legendary singer and songwriter will haunt you long after your visit. See the car he rode in on the day he died.

### Dexter Avenue King Memorial Baptist Church & Parsonage

In this National Historic Landmark see the modest pulpit where Rev. Martin Luther King, Jr. first preached his message of hope and brotherhood.



# TV/RADIO INFORMATION

## TV GUIDE

Use TV Channel Line-up in guest room next to TV  
Any questions or concerns please dial 0 for Front Desk

## Radio Stations:

### FM Stations

WLWI, 92.3 - Country Music  
WBAM 98.9 - Bama Country  
WHHY, 101.9 - Y102 Contemporary Hit Radio  
WMXS, 103.3 - Mix103 Variety  
WXFX, 95.1 - The Fox Rock Station  
WZHT, 105.7 - Hip Hop and R & B  
WJWZ, 97.9 - Jamz Urban Contemporary  
WHLW, 104.3 - Gospel Hits  
WLBF, 89.1 - Faith Radio  
WACV, 93.1 - News/Talk

### AM Stations

WIQR, 1410 - Variety  
WMGY, 800 - Southern Gospel  
WXVI, 1600 - Gospel Music  
WMSP, 740 - Sports Radio



#### Base Transportation:

To obtain information on transportation schedules or shuttles contact Vehicle Operations located on Maxwell by dialing 953-5038. Vehicle Operations is open Monday-Friday from 5:00am to 9:00pm and from 7:00am to 7:00pm on weekends and holidays. Commercial Transportation has a tendency to change often on base; however, you may refer to the internet for commercial taxi service.

#### Vehicle Maintenance & Repair:

Major repairs and minor maintenance such as oil changes are not authorized in the parking lots. The Auto Shop, bldg. 1067 on Maxwell is available for guests to use for this purpose. Engine oils, coolants, car grease, and other similar products are considered hazardous wastes and must be disposed of properly. They should not be poured into the plumbing, dumpsters, or drainage system, or on the ground, parking lot, or streets. Any questions about proper disposal or about recycling used oil should be referred to Environmental Compliance at 953-5260.

#### Directions:

Gunter main gate to Maxwell AFB – Maxwell Boulevard is approximately 6.6 miles from the main gate – left onto Congressman W. L. Dickinson [2 miles] right-Crestview [400ft] then left-Upper Wetumpka [go thru 5 lights] Columbus Street [go thru 4 lights] Tallapoosa [go thru 3 lights] Maxwell Boulevard. Stay in the right hand lane & follow signs to Maxwell Boulevard Gate.

#### MAXWELL – GUNTER DRIVING DIRECTIONS

##### Traveling to Maxwell AFB:

Maxwell is located in the Northwest corner of Montgomery. Exits from Interstate 85 and 65 leading to the base are marked. If you are driving to Montgomery from the East, take I 85 South, exit Day Street; exit 171. This leads directly to the front gate at Maxwell, 2-3 miles on the right. Traveling from the North, take I 65 South into Montgomery, exit the Day Street; exit 171 and the front gate is approximately 1-2 miles on the right. Driving from the South, take I 65 North, exit Herron Street; exit 172 and turn left at 3rd light onto Maxwell Boulevard. The gate is approximately two miles on the right.

##### Traveling to Gunter:

The Gunter Annex is located in the Northeast corner of the city and can be accessed by the Interstate. If traveling from I 65 South or North, take the Northern Boulevard exit and take the Gunter exit off the Northern Boulevard onto Congressman Dickinson Hwy and Gunter Annex is on the left.



# HISTORY

Maxwell Air Force Base -Gunter Annex

Jerome A. Ennels, Maxwell Air Force Base - Wesley Phillips Newton, Auburn University

Since its founding in 1918, Maxwell Air Force Base has evolved into one of the most unique military bases in the United States. It served as an Army Air Service repair depot in World War I, an aerial operations field in the 1920s, and home of the renowned Air Corps Tactical School (ACTS) for senior officer education and air-power doctrine and tactics in the 1930s. During World War II, Maxwell was the home of Headquarters Southeast Air Corps Training Center (SEATC), which was responsible for all U.S. Army Air Forces (AAF) operational training in the eastern United States. After World War II, Maxwell became the home of Air University (AU), the U.S. Air Force's educational center for non-commissioned and commissioned officer personnel, resuming and expanding the old ACTS mission. Today Maxwell continues as the home of Air University, the intellectual and leadership center of the United States Air Force (USAF).

As World War I loomed, the War Department decided to establish an engine and repair depot in Montgomery, at the former site of the Wright Brothers' civilian flying school. Designated as Engine and Repair Depot No. 3, the facility was located just northwest of the city and serviced several southeastern army flight schools during the war. Unlike many of the post-war installations, the depot survived closure largely as a result of efforts by Alabama congressman Lister Hill. In 1922, the War Department changed the field's mission to that of an operations base and assigned it the Twenty-second Observation Squadron. On November 8, the base was renamed Maxwell Field in honor of Lieutenant William C. Maxwell, an Alabamian killed in an aircraft accident in the Philippines. The Twenty-second Squadron's primary duty was that of reconnaissance support of Army ground units. In 1929 the squadron commander, Maj. Walter Weaver, responded to a call from Alabama governor Bibb Graves for aid after massive flooding in south Alabama and organized his planes and personnel to deliver food, clothing, and medical supplies to people isolated in the flood areas. The air drop was one of the first of its kind in aviation history.



# THANK YOU FOR YOUR INTEREST

Link to fill out the survey:  
<https://www.surveymonkey.com/r/YCC7XDY>